



COMMERCIAL APPLICANT PLEASE PRINT CLEARLY

FOR OFFICE USE ONLY
DATE RECEIVED: \_\_\_\_\_ BY \_\_\_\_\_
MO / CC \$ \_\_\_\_\_ AT \_\_\_\_\_

THE UNDERSIGNED MAKES APPLICATION TO RENT THE COMMERCIAL

PROPERTY LOCATED AT: \_\_\_\_\_

Desired move in date: \_\_\_\_\_ Lease length requested: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_

Type of Ownership: \_\_\_\_\_ Company Tax ID # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

President or Owner: \_\_\_\_\_

Email Address: \_\_\_\_\_ PHONE \_\_\_\_\_

Home Address: \_\_\_\_\_

Other phone numbers: H \_\_\_\_\_ Cell \_\_\_\_\_

Company website \_\_\_\_\_

Name of Principals and Titles including President and/or Owner:

Name \_\_\_\_\_ Title \_\_\_\_\_

Tax ID # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DL # \_\_\_\_\_ State \_\_\_\_\_ Date of birth \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Tax ID # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DL # \_\_\_\_\_ State \_\_\_\_\_ Date of birth \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Tax ID # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DL # \_\_\_\_\_ State \_\_\_\_\_ Date of birth \_\_\_\_\_

RENTAL HISTORY: (WE NEED THE LAST TWO YEARS)

CURRENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

NAME OF OWNER / MANAGER: \_\_\_\_\_

THEIR DAY-TIME PHONE NUMBER: \_\_\_\_\_

THERE FROM: \_\_\_\_\_ TO \_\_\_\_\_ MONTHLY RENT: \$ \_\_\_\_\_

REASON FOR MOVING: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

NAME OF OWNER / MANAGER: \_\_\_\_\_

THEIR DAY-TIME PHONE NUMBER: \_\_\_\_\_

THERE FROM: \_\_\_\_\_ TO \_\_\_\_\_ MONTHLY RENT: \$ \_\_\_\_\_

REASON FOR MOVING: \_\_\_\_\_

HAS THE COMPANY EVER BEEN A DEFENDENT IN AN UNLAWFUL DETAINER (EVICTION) LAWSUIT OR DEFAULTED (FAILED TO PERFORM) ANY OBLIGATION OF A RENTAL AGREEMENT OR LEASE? YES/NO IF YES, PLEASE EXPLAIN: \_\_\_\_\_

NOTIFY IN CASE OF EMERGENCY

Table with 4 columns: NAME, ADDRESS, PH#, RELATIONSHIP. Rows 1 and 2.

Applicant represents that statements made above are true and correct and hereby authorize verification of employment and income sources and references including, but not limited to, the obtaining of a credit report and agrees to furnish additional references upon request. Applicant agrees to hold harmless both HomePointe and previous and future owners or managers from any liability for providing written or verbal information regarding the quality of tenancy. Applicant has read and understood the application information on the reverse side of this application. Sign and submit BOTH sides of this application by email, fax, or by delivery to our office.

X \_\_\_\_\_
APPLICANT'S SIGNATURE DATE

CREDIT REPORT(S)
Company: \_\_\_\_\_
President/Owner: \_\_\_\_\_
Other: \_\_\_\_\_
Other: \_\_\_\_\_
INCOME VERIFICATION
Tax Return: \_\_\_\_\_
Other: \_\_\_\_\_
CURRENT ADDRESS:
SPOKE TO: \_\_\_\_\_
MOVED IN: \_\_\_\_\_ MOVED OUT: \_\_\_\_\_
RENT:\$ \_\_\_\_\_ LATE? \_\_\_\_\_
NSF'S? \_\_\_\_\_ RET SEC DEP? \_\_\_\_\_
3 DAYS? \_\_\_\_\_ 30 DAY NOTICE? \_\_\_\_\_
ANY PROBLEMS? \_\_\_\_\_
RENT TO AGAIN? \_\_\_\_\_
REMARKS \_\_\_\_\_
PREVIOUS ADDRESS:
SPOKE TO: \_\_\_\_\_
MOVED IN: \_\_\_\_\_ MOVED OUT: \_\_\_\_\_
RENT:\$ \_\_\_\_\_ LATE? \_\_\_\_\_
NSF'S? \_\_\_\_\_ RET SEC DEP? \_\_\_\_\_
3 DAYS? \_\_\_\_\_ 30 DAY NOTICE? \_\_\_\_\_
ANY PROBLEMS? \_\_\_\_\_
RENT TO AGAIN? \_\_\_\_\_



PLEASE READ CAREFULLY

A complete application is necessary. Answer all questions and fill in all spaces.

HomePointe Property Management requires \$35.00 as a processing fee to check income, landlord history or ownership and credit. The fee is non-refundable if the application is processed. We accept payment for processing by money order or by credit card. No personal checks are accepted for application processing.

FASTEST: ONLINE APPLICATION AVAILABLE AT: www.HomePointe.com. You can also send your application via email to us at applications@HomePointe.com or fax it to (916) 429-0389. Please note: Receipt of applications will occur within one business day. Applications can also be dropped off or mailed to any of our 3 offices.

Be sure to provide your credit card information to pay for the processing fee.

Credit charge authorization: Amount \$ \_\_\_\_\_ Card No. \_\_\_\_\_ MC / VISA (circle one)

Expiration date: \_\_\_\_\_ Authorizing signature: \_\_\_\_\_

Your processing fee pays for the following costs incurred by HomePointe:

<b>Processing Fee Charges to Applicant</b>		<b>\$35.00</b>
Acceptance of Application/Pre-Screen	1/3 hour	\$12.50
Credit Report including operator time	1/3 hour	\$12.50
Verification of Information on Application & final review	1/3 hour	<u>\$10.00</u>
<b>Minimum cost to HomePointe to Process Application</b>		<b><u>\$35.00</u></b>

Negative credit, rental or employment references may keep an application from being approved.

The security deposit and one month's rent must be paid in the form of a cashier's check or money order prior to occupancy. Upon payment of a deposit, we will hold a vacancy by written agreement. Applications are processed as quickly as possible and you will then be contacted. It is difficult to determine in advance how long it will take as we often have to wait for return phone calls from landlords and employers. If your application is approved, you will have 24 hours to submit a deposit. If the property rents before your application is processed, the processing fee will be refunded, or you may transfer your application to another of our available properties.

How did you hear about this property? (circle one) Newspaper / HomePointe.com / Sign / Craigslist.net / NetRent.com / Friend / Other \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DIRECTIONS TO SACRAMENTO/ELK GROVE/NATOMAS OFFICE: From downtown Sacramento take Interstate 5 south. The second exit from downtown is Fruitridge Road. Get off and turn left under the freeway. The 3rd light will be South Land Park Drive. Turn right on South Land Park Drive. Go one block and through the first intersection (stop sign). We are in the shopping center to the right of the U.S. Post Office. Our main office is located at the top of the stairs.

DIRECTIONS TO FAIR OAKS/FOLSOM/EL DORADO HILLS/CAMERON PARK OFFICE: From I-80 go east on Madison. From HWY 50 go north on Hazel then right on Madison.

DIRECTIONS TO ROSEVILLE/LINCOLN/GRANITE BAY OFFICE: From I-80 in either direction exit at Douglas Blvd., and go west less than a quarter mile.



5896 South Land Park Drive  
Sacramento, CA 95822  
(916) 429-1205

9278 Madison Avenue  
Orangevale, CA 95662  
(916) 988-5300

807 Douglas Blvd, Suite 150  
Roseville, CA 95678  
(916) 781-7075

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